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How to setup your Gmail account to access it through Communicator 5: Two step Authentication

From 30th May 2022, Gmail are requiring all 3rd Party apps being used to access a Gmail account to have 2 step security authentication. If you have not already done so, follow these steps to set up your two step authentication and continue using Communicator 5 to access your Gmail account.

Step 1: Log in to the User's Gmail account from a web browser https://www.google.com/gmail/

<u>Step 2</u>: Select Users Avatar top right corner



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Step 5: Scroll down on the right side to the option Signing in to Google

Step 6: Select the more information arrow next to 2 step Verification

Google Account Q Search	n Google Account		?		S	1
Home	Review security activity					
E Personal info	Signing in to Coogle					
Data & privacy	Signing in to Google	. 🖂 🧫				I
Security			* *			1
People & sharing	Password	Last changed Jul 9, 2020		>		
Payments & subscriptions	Use your phone to sign in	Off		>		
(i) About	2-Step Verification	Off		>		
			<u> </u>			

Step 7: select Get Started

Google Account		0	000 000 000	S	*
← 2-Step Verific	ation				
Protect your accoun Each time you sign in to your code. Learn more	t with 2-Step Verification Google Account, you'll need your password and a verification				
Add Enter that's	an extra layer of security r your password and a unique verification code s sent to your phone.				
Keep Even enou	o the bad guys out if someone else gets your password, it won't be gh to sign in to your account.				
	GET STARTED				
Privacy Terms Help About					Ŧ

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Step 8: To Continue, you must again type in the User's password in the popup and then select Next.

<u>Step 9</u>: Ensure you select the correct country code and add your phone number. Under How do you want to get codes, select Text Message. A Text message with a security code will then be sent to your phone.

← 2-Step Verification



Step 10: Enter the code sent to your phone and select Next

← 2-Step Verification



Step 11: Select Turn on.

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Step 12: Select the back arrow



Step 13: Select the More options arrow next to App passwords

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\leftrightarrow \rightarrow C $($ myaccount.google.com/securit	y?hl=en&rapt=AEjHL4PMXuCSk33_ntjYYxhb5VG0	9YDBXRtvMowZBbe0fmaKumFYDgwkzFvBTzZpJrB7qTc	o-ZD8zY 🖻 ✿ 💶 ፤
Google Account Q Search	Google Account		⊘ Ⅲ €
Home			
 Personal info Data & privacy 	Signing in to Google	. 🖂	2
Security			**
People & sharing	Password	Last changed Apr 15, 2020	>
Payments & subscriptions	2-Step Verification	🥑 On	>
(i) About	App passwords	None	>
Privacy Terms Help About	Ways we can verify it's you These can be used to make sure it's really yo reach you if there's suspicious activity in you	u signing in or to r account	

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Step 14: From the drop down menu's select Mail and Windows Computer. Then select Generate.

App passwords
App passwords let you sign in to your Google Account from apps on devices that don't support 2-Step Verification. You'll only need to enter it once so you don't need to remember it. Learn more
You don't have any app passwords. Select the app and device you want to generate the app password for.
Mail Windows Computer GENERATE

A 16 digit password will be generated. This is the password that you will use in Communicator 5.

	Your app password for Windows Computer
	XXXX XXXX XXXX XXXX
Add your Google account	How to use it
Inter the information below to connect to your Google account.	 Open the "Mail" app. Open the "Settings" menu.
securesally@gmail.com	 Select "Accounts" and then select your Google Account.
Include your Google contacts and catendars	 Replace your password with the 16- character password shown above.
	Just like your normal password, this app password grants complete access to your
	Google Account. You won't need to remember it, so don't write it down or share it with anyone

<u>Step 15</u>: Set up your email in C5 and use the 16 digit password that was generated in the previous step.

Name:	myMAIL	
E-mail:	myfriendcommunicator@gmail.com	
Password:	XXXX XXXX XXXX XXXX	
	This will also update POP3 account settings. You can change this on the next page if needed.	

For more details on how to set up your Gmail account within Communicator 5: <u>https://www.tobiidynavox.com/blogs/support-articles/how-do-i-setup-gmail-in-communicator</u>