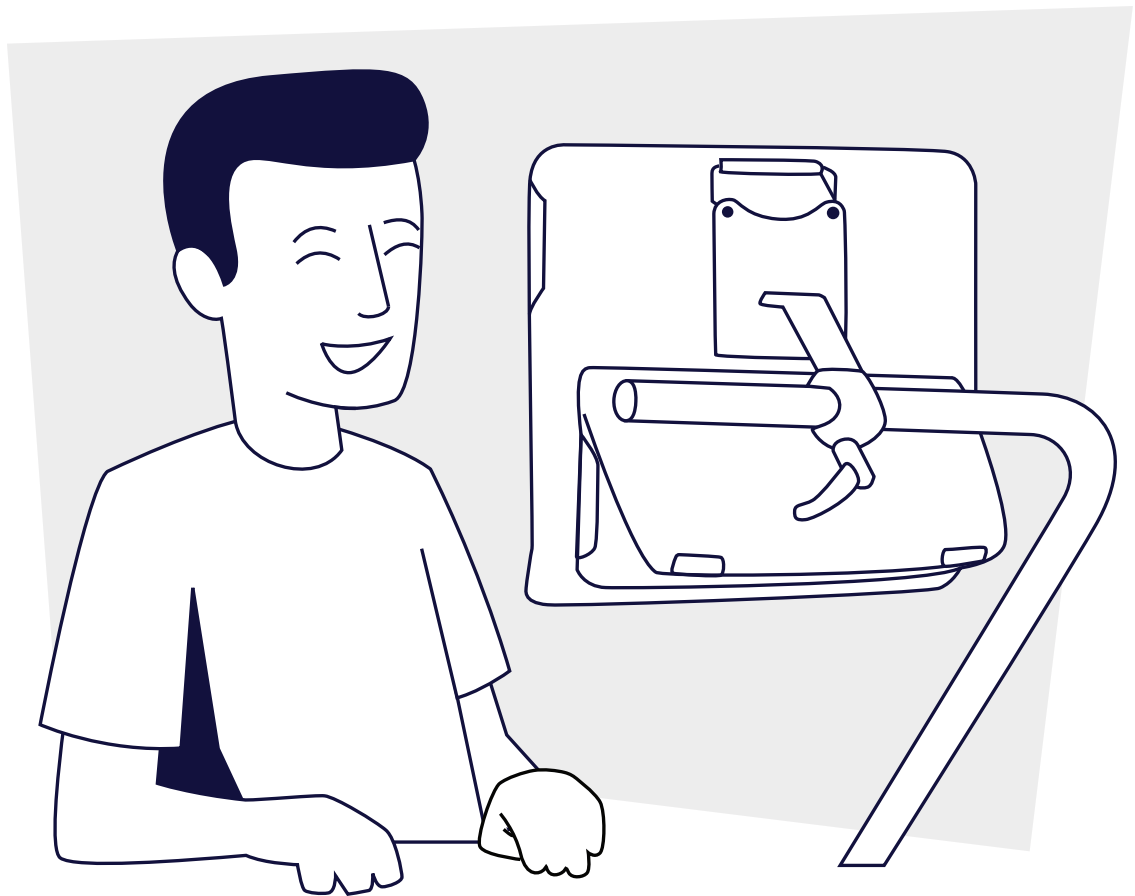


Training Cards



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Tour of Communicator 5: Home Page

The Home Page links to page sets, tools, other apps, and more. The Home Page shown is for the TD I-Series devices. The Home Page options on other hardware configurations may differ.



1 Speak

Compose and speak messages using an on-screen keyboard with word and phrase prediction and your own custom pre-written phrases.

2 My Phrases

Add, edit, organise, and delete your recently spoken and custom phrases. To speak your phrases, select Speak, then Phrases.

3 E-Mail

Send and receive e-mail messages. This feature requires an internet connection.

4 All Page Sets

Select a different page set or add an app or file to your Home Page.

5 Edit Home Page

Customise your Home Page - add and remove buttons, rearrange them, change the grid size, background colour, and more.

6 Exit Communicator

Quit the Communicator application, put your device to sleep, or restart your device.

7 Settings (accessible)

Change device and Communicator 5 app settings such as screen brightness, volume, input method, voice, etc.

8 Text Messaging*

Connect a mobile phone via Bluetooth to send and receive SMS text messages.

9 My Pictures

Take photos using your device's camera, then view and organise your photos.

10 My Contacts

View and manage information for people you know such as name, email address, phone number, and profile photo.

*Only available on I-Series and Windows 10 devices with Bluetooth. Not compatible with all mobile phone models.

11 My Text Files

Create, manage, and speak text files. Text files are useful for longer compositions such as presentations, speeches, letters, etc.

12 Calendar

Keep track of your schedule with appointments and optional notifications.

13 Camera

Take photos using the camera on your device.

14 Calculator

A basic calculator for your number crunching needs.

15 Alarm

Immediately set off an alarm tone.

16 Rest

Pause eye tracking.

17 Radio Remote

Program and send IR commands to a compatible radio.

18 TV Remote

Program and send IR commands to a compatible television.

19 TD Control

Launch TD Control for computer access. See the Computer Access Options section for more information.

20 TD Talk

TD Talk is a text-based speech generating app for touch and eye gaze users. To learn more, visit uk.tobiidynavox.com/products/td-talk.

21 TD Browse

TD Browse is a custom-built app for browsing the web with just your eyes. Scroll, surf, and click in an intuitive way, and select targets large and small using colour links. To learn more, visit uk.tobiidynavox.com/products/td-browse.

22 TD Phone

Text or call anyone, anywhere using TD Phone and your Bluetooth-connected mobile phone and TD I-Series device. Accessible popup messages let you know when you have an incoming call or text. To learn more, visit uk.tobiidynavox.com/products/td-phone.



Tour of Communicator 5: Quick Menu

The Quick Menu contains tools for editing and creating page sets as well as Advanced Settings and display options. The Quick Menu is only accessible by touch or with a mouse.



How do I access the Quick Menu?

Tap and hold
on the screen

OR

Right click



1 Home Page

Go to the Home Page.

2 Edit Home Page

Add, remove, and reposition the page sets on the Home Page. You can also customise the grid size and background.

3 Create New Page Set

Design your own page set based on a grid size of your choosing or freehand.

4 All Page Sets

Browse all of your page sets.

5 Edit Page Set

Modify your current page set.

6 Edit Button

When selected, all editable buttons on the current page are highlighted. Select an editable button to edit it.

7 Help and Training

Open the Help and Training page set.

8 Window Mode/Fullscreen Mode toggle

Select this button to switch between windowed display and fullscreen display.

9 Advanced Settings

Access settings for Input, Keyboards & Language, Sound, Applications, User Setup, and System.

10 Back

Step back through your page history.

11 Exit

Quit Communicator 5.

12 13 Recent Page Sets

These are the last two page sets that were opened. Select to go to that page set.

Edit your Home Page

The items provided on the home page are only suggestions. You may remove, add, and rearrange the items on your home page to suit your needs.

Remove a Page Set from your home page:

- 1 Select **Edit Home Page**.



- 2 Select the item you want to remove.
- 3 Select **Remove**.
- 4 In the popup window select **Remove** to confirm.

Add a Page Set to the home page:

- 1 Select **All Page Sets**.



- 2 Select **Text Communication**.
- 3 Select the desired item.
- 4 Select **Add to Home Page**.



Tip

Enable the status bar on your home page to be able to quickly monitor your eye gaze track status, device battery usage, and Wi-Fi connection status.



Note

These steps are only accessible using touch or a mouse.

- 1 Open the **Quick Menu**.
- 2 Select **Advanced Settings**.
- 3 Select **System**.
- 4 Select **Enable Status Bar**.

Input Method

The input method is the way that you navigate and make selections on the device.

Configure your input method:

- 1 Open the **Quick Menu**.
- 2 Select **Advanced Settings**.
- 3 Select **Input Method**.
- 4 Select an input method.
- 5 Select the **Settings** button for your chosen input method to view and change the settings.



Scan this code or visit qrco.de/bbA7US to see a video about input methods on high tech devices.

Speak



The Speak page set contains your keyboard for composing and speaking messages. Practice using it to improve your ease and speed of communication.

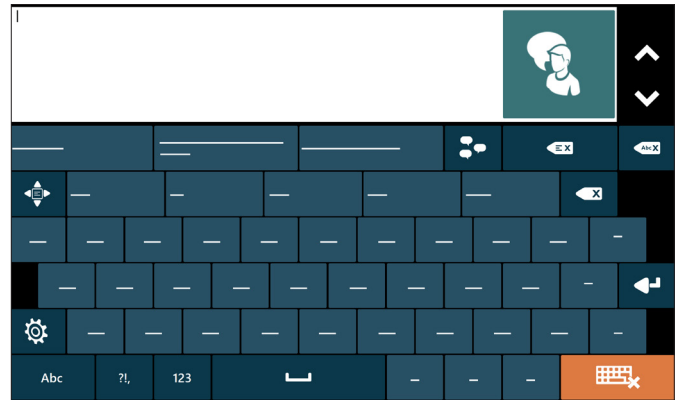
Practice Steps

- 1 Practice composing messages using words, punctuation, and numbers, then speak the messages. Try these prompts or explore on your own.
 - Name and describe your best friend.
 - Introduce yourself. "My name is _____. I am ____ years old and my favorite book is _____."
 - List your three favorite movies.
- 2 Word and phrase prediction help you communicate much faster. Begin typing the answers to the prompts below and try to use the word prediction and phrase prediction buttons to complete your messages.
 - Which countries would you like to travel to?
 - Type some who, what, when, where, and why questions e.g. "Where are we going?" "What are we having for dinner?"
- 3 Use your device in real life. Practice using the keyboard and prediction buttons in the following situations:
 - Tell someone about what you did last night or over the weekend.
 - Discuss a recent news story.



Tip

The more you type a word the more likely it will appear in word prediction.



Change Keyboard Layouts



If you find that the default keyboard layout doesn't meet your needs, you have options! There are various keyboard layouts you can choose from in Communicator 5.

- 1 Select **Settings**.



- 2 Select **Keyboard Settings**.

	Regular (default)	Grid	Large Keys
Organisation (described below)	QWERTY, ABC, SCAN, Pointer	ABC, SCAN, Pointer	ABC, SCAN, Pointer
Prediction	Word and Phrase Prediction	None	Word Prediction
Button Size	Small	Medium	Large
Keyguard	No	Yes	Yes
Extras	Large message window for creating multi-line messages and text.	Suitable for eye tracking. Large target area.	For users who require larger buttons.

- 3 Select a keyboard layout. The table above describes the features of the three most popular keyboard layouts. To preview the keyboard layout, select **View**.

- 4 If you want to change the organisation of the type of keyboard you have chosen, select QWERTY/ABC. Select one of the keyboard organisation options.

- QWERTY is the layout seen on many physical keyboards.
- ABC is an alphabetical layout.
- Scanning is designed for people using a switch as an input method.
- Pointer is optimised for people using a pointer as an input method.



QWERTY
/ ABC

My Phrases



The My Phrases page set consists of your message history and your own custom phrases. Having pre-written phrases helps you to communicate quickly without having to type out entire messages.

- 1 Think about common categories (situations) and phrases you want to quickly access. Examples include appointments, at a restaurant, getting together with friends, etc.

Add a new Category:

- Select **Add New Category**.
- Type in Category Name.
- Select **Confirm**.

Add a new Phrase:

- Choose a **Category** for the new phrase.
- Select **Add New Phrase**.
- Type your phrase.
- Select **Confirm**.

- 2 Once you have added your phrases, select each phrase to familiarise yourself with what it says and where it is located. Adjust the phrases or categories as needed.
- 3 Practice using the phrases you have added and continue to add more as needed.



Tip

If you don't see a variety of phrase categories, you may need to import them. To import phrases, go to *Quick Menu > Advanced Settings > Keyboards and Languages > Phrases > Import* and follow the onscreen prompts.

Email



The E-Mail page allows you to easily and efficiently send, receive, and manage email messages. To set up your email you will need someone who can touch the screen.



Note

You need an active internet connection to set up, send, and receive email.

Set up your email

(You only need to do these steps one time.)

- ❶ Open the **Quick Menu**.
- ❷ Select **Advanced Settings**.
- ❸ Select **Applications**.
- ❹ Select **E-Mail**.
- ❺ Select **New**.
- ❻ Select your email provider. If your provider is not listed choose **Configure Manually**.
You may need to contact your email provider to get correct server information.
- ❼ Select **Next**.
- ❽ Select **Finish**.

Access your email

- ❶ On the Home Page, select **E-Mail**.
- ❷ On the E-Mail page you can view all of your emails on the left side of the page.
 - Select an email to read, reply, forward, or delete it.
 - To navigate to another email folder, use **Select Folder** in the upper left corner of the page.

IR Remote Control

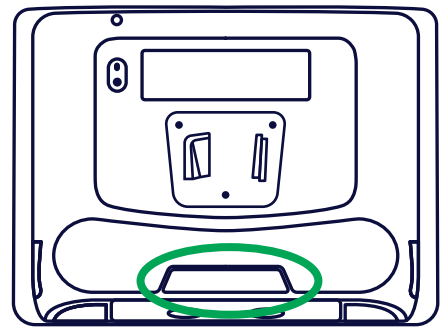


IR remote control functions allow you to operate entertainment devices like the TV, DVD or radio. You can also control environmental devices such as lighting, doors and bed adjustments with additional equipment. This feature is only supported on communication devices with IR hardware such as the Tobii Dynavox I-Series.

Before you can use your IR remote control, you must program each command. For example, for the television you need power, volume up, volume down, channel up, channel down, etc.

Your home page has full remote control pages for the TV, DVD player, stereo and radio. There are simplified remote control pages that you can add to the home page if you don't want every function.

- 1 Get the remote control for the device you want to program.
- 2 Go to your Remote Control page and select the button that you would like to program. A pop up will appear telling you there is no command programmed.
- 3 Select **Yes** to program a new command.
- 4 Point the remote at the IR transceiver located on the back of the communication device.
- 5 Follow the on-screen prompts.
- 6 The button will change colour if it has been successfully programmed. Your device can now function as a remote to send the command that you have programmed on the button. Make sure that the device you are controlling (TV, DVD player, etc.) is within range to receive the IR signal and that the IR transceiver on the back of your communication device is aimed at the device you are controlling.
- 7 Test the button before going on to program the next button.



Tip

You can also use your device with smart assistants such as Alexa and Google Home.

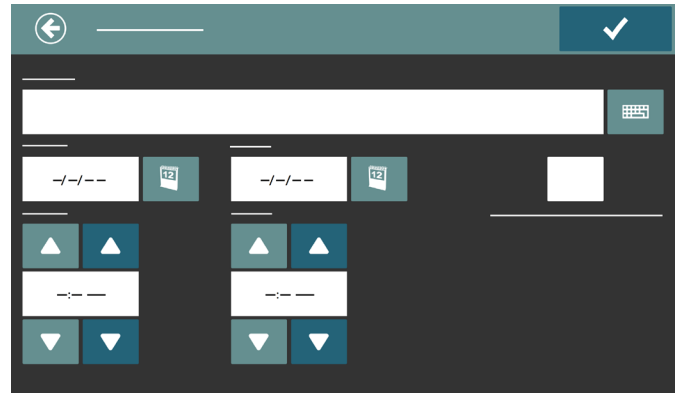
Calendar



The Calendar allows you to set appointments and reminders.

To add an appointment:

- 1 Select **Calendar** on the home page.
- 2 Select the date of your appointment.
- 3 Select **New**.
- 4 Type the name of your appointment.
- 5 Select the start and end time.
- 6 If you want a reminder when your appointment starts, check the box.



My Text Files



My Text Files allows you to save longer text files such as stories, speeches, or presentations. Saving and organising your files here allows you to easily access them and control when to start and stop speaking.

Create a new Text File:

- 1 Select **New**.
- 2 Type the content of your file.
- 3 When you are finished composing, select **Done**.
- 4 The file is named automatically using the first sentence in the document.
 - To change this, select the **keyboard icon** next to the file name.
 - Select **Clear**.
 - Type in the new file name.
 - Select **Save**.

Edit a text file.

- 1 Select the file name in the left column.
- 2 Select **Edit**.
- 3 Edit your document.
- 3 Select **Confirm**.
- 3 Select **Save** or **Save As**.

Speak a text file:

- 1 Select the file name in the left column.
- 2 Select **Speak Text**.
- 3 To stop speech, select **Stop Speaking**.

Camera and My Pictures



Take, save, and organise your pictures using Camera and My Pictures.

Pictures taken with the Camera are automatically saved to the Pictures folder on the device and automatically appear in My Pictures.

My Pictures accesses the Pictures folder on your device.

You can filter pictures by:

- All Pictures
- Recently Added
- Date
- Camera
- Folder

Select View to do the following:

- Rotate the picture left or right
- Add a description
- Print
- Delete

Slide Show presents pictures in order and advances automatically. You can select a Slow, Medium, or Fast pace or manually advance the pictures.

Back Up and Export Profiles

It's very important to back up your personalised page sets and user data. If you have to send your device in for repair or get a new device, you will use your back up files to restore your data. This feature is only accessible using touch or a mouse.

- 1 Open the **Quick Menu**.
- 2 Select **Advanced Settings**.



- 3 Select **User Setup**.
- 4 Select **Import/Export**.
- 5 Select **Export Selected Settings and Data**.
- 6 Select **Next**.
- 7 Select **Full Export** (full export collects all of the user's page sets, settings, recorded sounds/phrases, contacts, dictionaries and grammar settings).
- 8 Select **Next**.
- 9 Name the archive—we recommend using the user's name and date.
- 10 Choose where to save the backup—we recommend saving it on an external USB memory device.



Tip

For extra security, upload your back up files to myTobiiDynavox.com. Just sign in with your Tobii Dynavox account, select **Communicator** in the My Stuff section, **Backups** tab, **Upload Backup**.

Message Banking

Message banking is a way to preserve your own natural voice through recorded messages. These messages can be used later in communication software such as Communicator 5.

The Tobii Dynavox Message Bank provides a free way for you to collect, organise, and store recorded messages until they are needed. Messages can be downloaded and used on any system that can play back those messages.



Tip

It is important to start the process as early as possible so that the quality and clarity of your speech can be captured.



Scan this code or visit myMessageBanking.com for more information on message banking.

Computer Access Options

Eye gaze users can navigate outside of the Communicator 5 app to the Windows desktop and other applications using the following tools.



TD Control

TD Control is our fastest and most powerful option for eye gaze computer access. Your interaction options (left click, right click, double click, click and drag, keyboard, etc.) appear around the item you have selected with your eyes. Launch TD Control from the Communicator 5 home page to get started.



To learn more about TD Control scan the code or visit qrco.de/TDCmanual.



Communicator 5 Windows Access

With Communicator 5 Windows Access your interaction options appear in an always-on toolbar. To try it, go to *All Page Sets > Text Communication > Windows Access*. Select **Windows Access**, then **Add to Home Page**.



To learn more about Communicator 5 Windows Access scan the code or visit qrco.de/be8LSm.



Your free myTobiiDynavox.com account gives you access to numerous benefits including cloud storage for backups, Page Set sharing, lesson plans and more!

- Safely back up your system
- Download free tools and resources
- Learn about available updates
- Access Tech Support and FAQs
- Share Page Sets



myTobiiDynavox
myTobiiDynavox.com

Additional Resources



**Communicator 5
Getting Started Guide**
qrco.de/bbA7aL



Support and Training
qrco.de/beBfJj



TD Facebook Community
qrco.de/TDFB



Software Training Cards
qrco.de/trainingcards



UK Technical Support
0114 481 0011
support.uk@tobiidynavox.com