

## Compass

### AccessIT Pages Guide

Compass supports the Tobii Dynavox AccessIT 3, a USB Bluetooth device used to send key strokes, mouse movements, and mouse clicks to a standard computer from a device running the Tobii Dynavox Compass software. To learn more about Tobii Dynavox AccessIT 3 visit <http://www.tobiidynavox.com/AccessIT>

The AccessIT pages are designed for Compass to support the use of various popular apps and websites on a Windows 10 PC via a connected AccessIT 3 device. AccessIT page packages are available at <https://www.mytobiidynavox.com/PagesetCentral>.



Both the sending device (running Compass) and the receiving device (with AccessIT 3 connected) must have operating system Windows 10 or higher.

The appearance and color of the AccessIT pages may vary slightly depending on which pageset you import the pages into in Compass.

#### Apps and websites specifically supported in the AccessIT pages

- YouTube
- Facebook
- Microsoft Word
- Gmail
- WhatsApp
- Web browsers

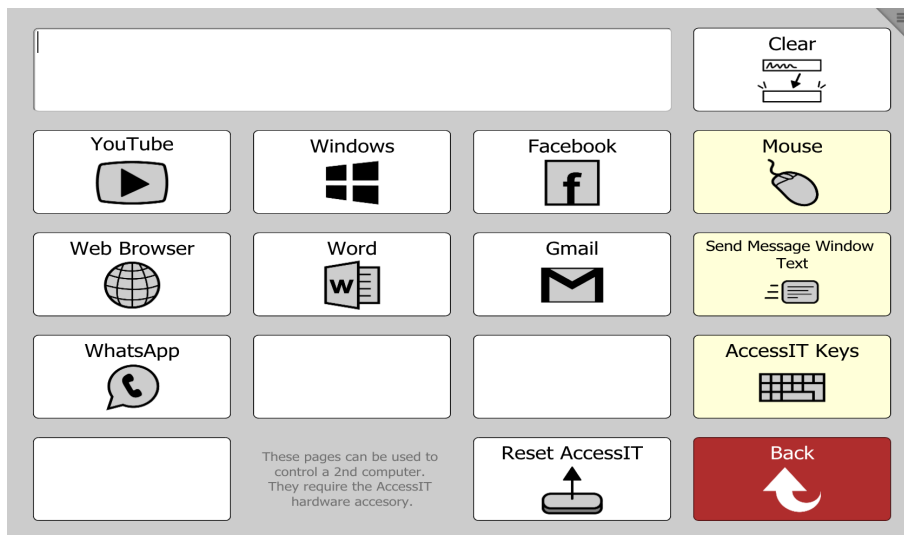


Henceforth, this document will refer to the computer receiving commands as “the PC” and the device from which commands will be sent as “the speech device.”



The AccessIT pages are programmed to send keystrokes and mouse movements to the PC. This type of control is dependent on timing and cursor positioning. If an application stops responding to the pre-programmed buttons, you may need to use the Mouse controls, Tab key, or Escape key on the AccessIT page to adjust the cursor position, active field or window, or close and relaunch the application.

## AccessIT Menu Page

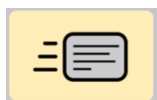


The AccessIT menu contains links to pages that control specific apps and websites as well as the following important functions:



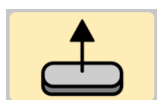
**Mouse**

Opens the Mouse Function pages. This button is present on all AccessIT pages.



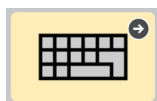
**Send Message Window Text**

Sends the current Message Window text to the AccessIT device. This button is present on all AccessIT pages.



**Reset AccessIT**

Stops all AccessIT actions (sent text, keyboard keys, mouse clicks, and mouse moves).



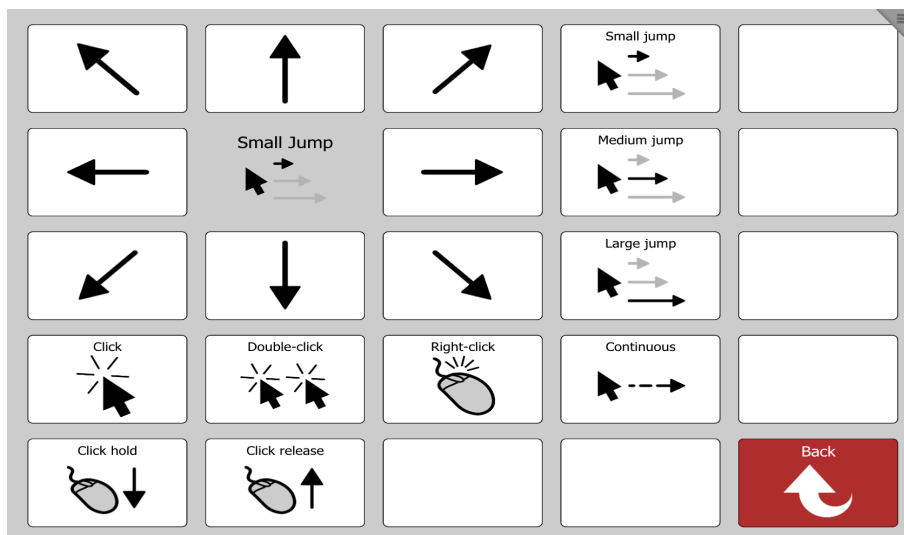
**AccessIT Keys**

Opens the keyboard page for sending individual keystrokes.



The AccessIT Keys keyboard page is recommended only for sending individual keystrokes. To compose text, use the standard Compass keyboard to write the text in the Message Window, then send the text to the AccessIT using the Send Message Window Text button. This approach allows the user to benefit from the word prediction and editing features within Compass.

## AccessIT Mouse Functions



The AccessIT Mouse functions page allows you to send mouse cursor movements and button clicks.

### Mouse clicks

- Click — single left mouse click.
- Double-click — left mouse double click.
- Right-click — single right mouse click.
- Click hold — left click and hold.
- Click release — release held left click.

### Move the mouse cursor

1. Select the type of mouse movement — **Small jump**, **Medium jump**, **Large jump**, or **Continuous**.
2. Select the desired directional arrow button.
3. If you selected Continuous movement, select **Stop** to stop the movement.

### Click and drag

1. Select **Click hold**.
2. Select the type of mouse movement — **Small jump**, **Medium jump**, **Large jump**, or **Continuous**.
3. Select the desired directional arrow button.
4. If you selected Continuous movement, select **Stop** to stop the movement.
5. Select **Click release**.

## AccessIT Keys



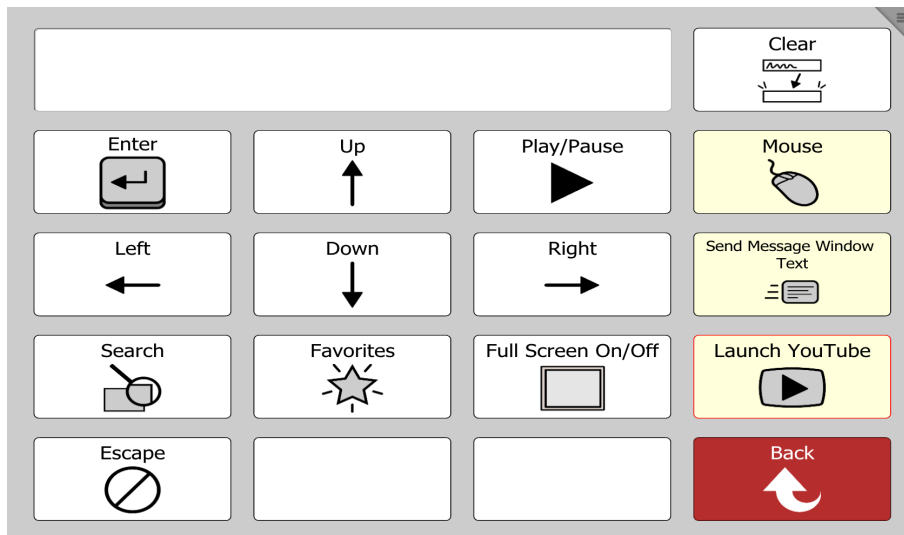
The AccessIT Keys keyboard page is recommended only for sending individual keystrokes. To compose text, use the standard Compass keyboard to write the text in the Message Window, then send the text to the AccessIT using the Send Message Window Text button. This approach allows the user to benefit from the word prediction and editing features within Compass.

There are three different AccessIT Keys keyboard designs available:

- QWERTY: 8x10 grid layout, in standard QWERTY arrangement.
- ABC: 8x10 grid layout, with letters in alphabetical order.

To change layout, edit the link on the AccessIT Keys button on the AccessIT Menu page and select a different AccessIT Keyboard page.

## YouTube

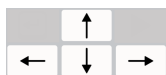


The YouTube pages provide basic controls for navigating and playing videos in YouTube.



Launch YouTube

Open YouTube.com in a web browser.



Up, Left, Down, Right

Navigate through the videos.



Enter

Play the currently selected video.



Play/Pause

Pause or Play the video in progress.



Full Screen On/Off

Toggle full-screen view.



Escape

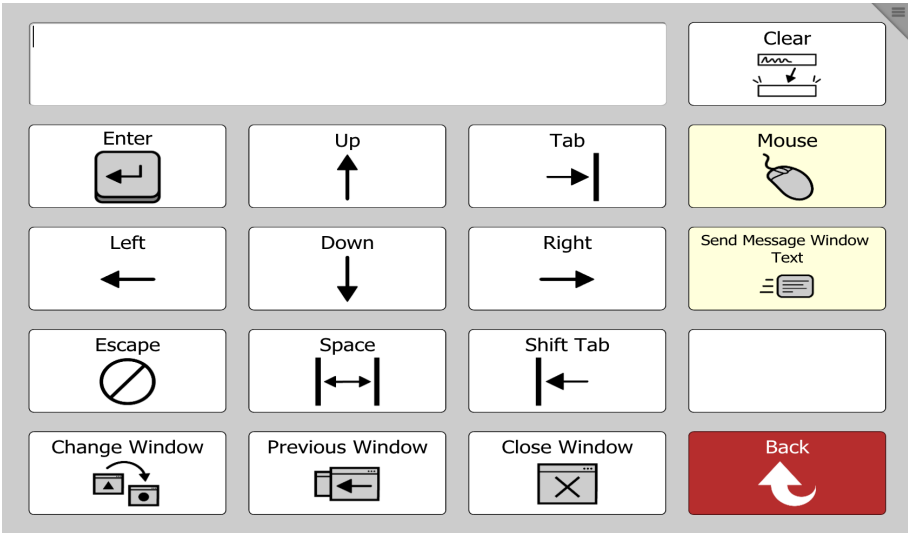
Close the video and return to the YouTube menu.



Search

Search for videos. For some search terms, YouTube automatically shows results after typing the search term. For other search terms, it is necessary to put the term in single quotes to see results (single word search terms only).

Windows



The Windows page provides basic controls for opening, closing, and switching between applications or Windows.



Change Window      Select **Change Window**, then use the arrow buttons to switch between the currently open windows.

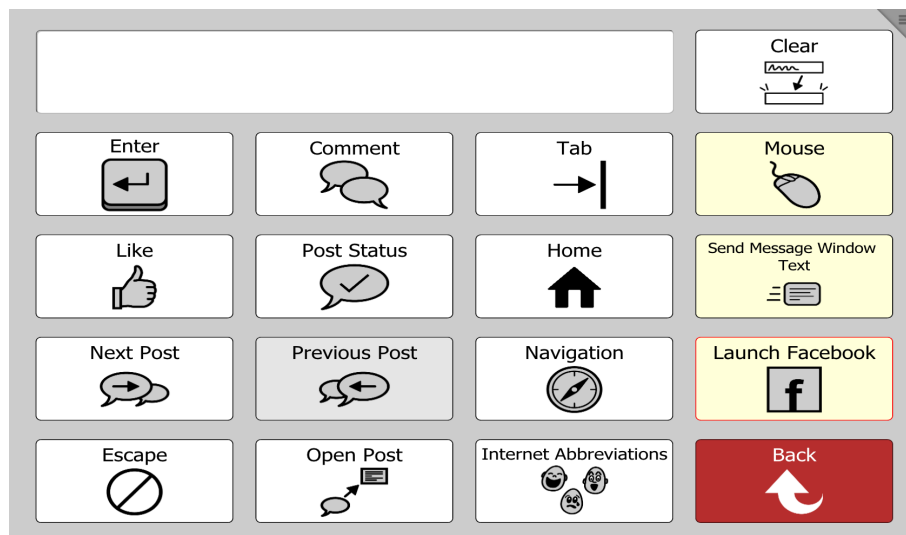


Previous Window      Jump to the last active window.



Close Window      Close the active window.

## Facebook



The Facebook pages provide the basic functions needed to use Facebook in a web browser.



Launch Facebook

Open Facebook.com in a web browser.



Next Post

Navigate to the next post.



Previous Post

Navigate to the previous post.



Open Post

Open the current post in a larger view. If the post is a link, it will open the link in a new tab.



Enter

Expand a post that has a *See More* link.



Like

Like the current post.



Comment

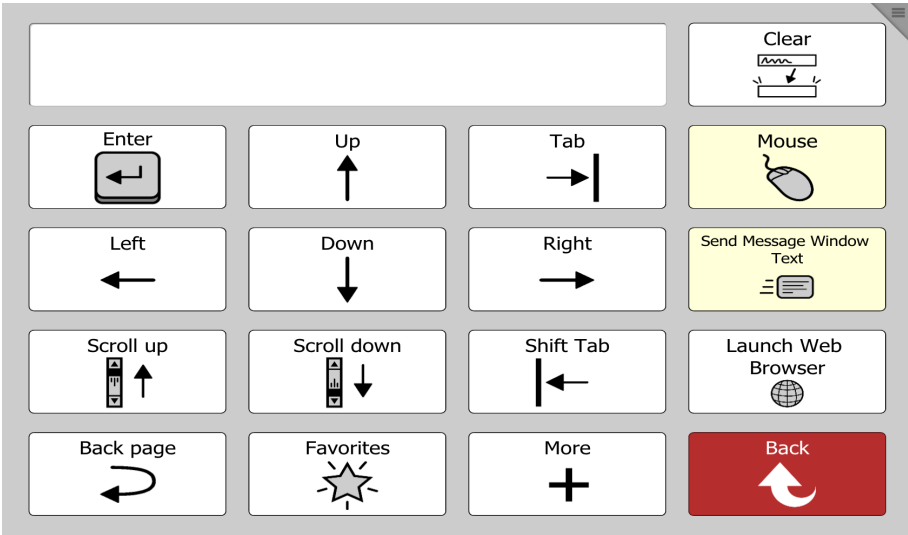
- Select one of the pre-programmed Comment buttons to automatically add the comment to the currently selected post.
- Write your own comment using your keyboard or vocabulary pages, then select Send Message Window Text to post your comment.



Post Status

- You can pre-program a status update into any of the blank buttons. Selecting these buttons will automatically post the status update.
- Write your own status update using your keyboard or vocabulary pages, then select Send Message Window Text to post your status update.

Web Browser



The AccessIT Web Browser pages provide most of the common functions needed to view and navigate websites in a web browser.



Launch Web Browser    Launch the default web browser on the PC.



Tab    Move to the next link, field, or button on the website.



Shift + Tab    Move to the previous link, field, or button on the website.



Scroll up    Scroll up in the active web page.



Scroll down    Scroll down in the active web page.

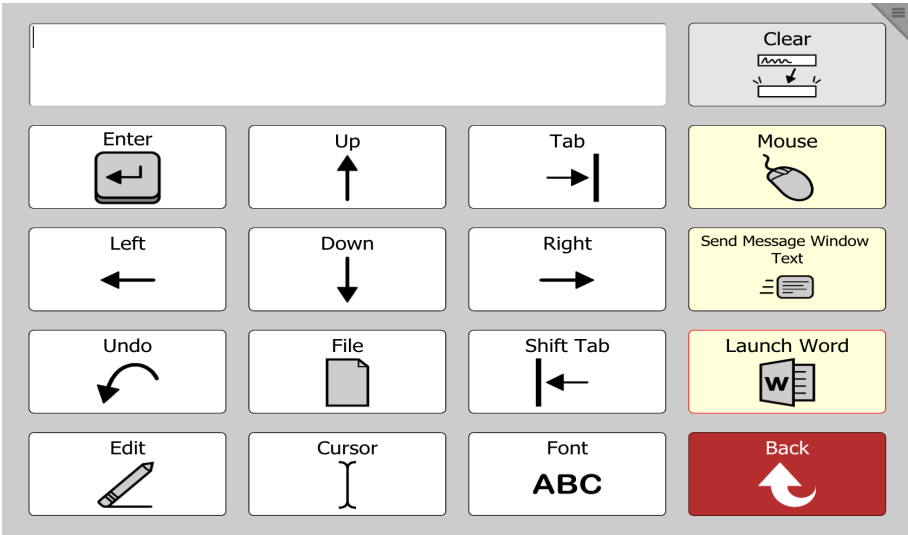


Favorites    Go to the Favorites page. On the Favorites page, enter a web address in the Label field of any of the white buttons. When selected, the button will launch the specified website on the PC.



More    See more web browser buttons, including Previous Tab, Next Tab, Close Tab, Address Bar, Reload Page, and more!

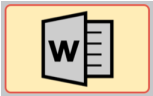
Microsoft Word



The Microsoft Word page provides controls for the basic File and Editing operations of Microsoft Word.



Microsoft Word must be installed on the PC in order to use these pages. These pages are compatible with most versions of Microsoft Word, but some functions may not work with certain versions.



Launch Word

Launch Microsoft Word on the PC.



File

Open the File Menu controls page. It may be necessary to supplement these controls with the Mouse controls in order to navigate the file browser and enter a file name.



Edit

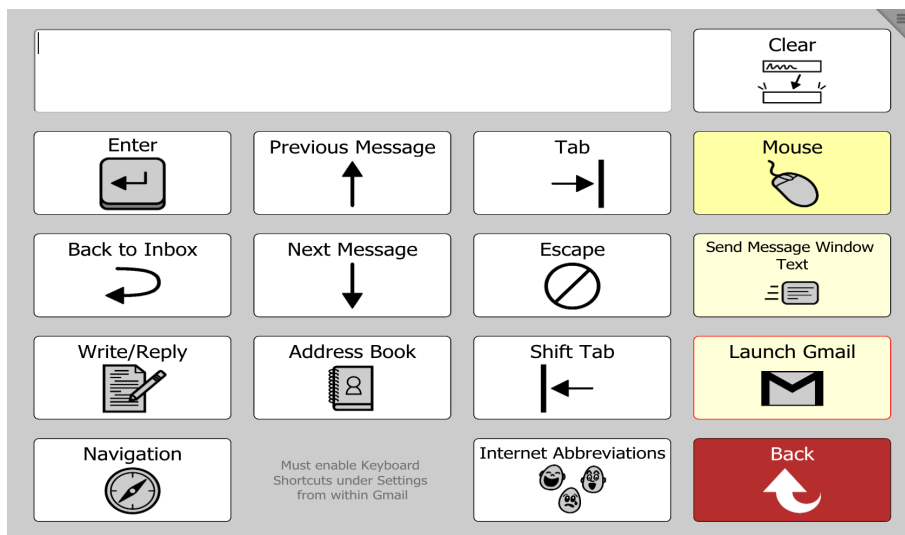
Open the Edit page to access Select, Cut, Copy, and Paste controls.



Font

Opens the Font page to access Increase Font Size, Decrease Font Size, Bold, Underline, Italics, and Undo.

## Gmail



In order for the Gmail AccessIT pages to work, you must enable keyboard shortcuts in your Gmail account. Go to

www.gmail.com, log in, then select



*Settings > General tab > Keyboard Shortcuts* and select **Keyboard shortcuts on**.



Launch Gmail

Open Gmail.com in the default web browser on the PC.



Next Message

Navigate to the next message in your inbox.



Previous Message

Navigate to the previous message in your inbox.



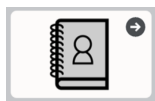
Enter

Open the currently selected email.



Write/Reply

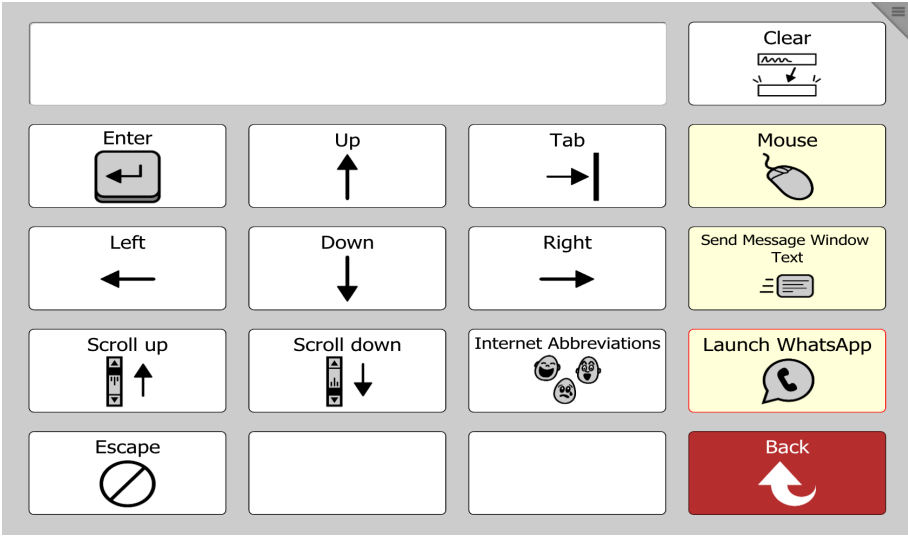
Open the Write Email page. From this page, you can compose a New Email, Reply, Reply All, Forward, and then send your email. Reply, Reply All, and Forward only work if you currently have an email open.



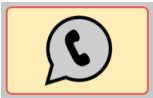
Address Book

Open the Address Book page. To add an address book entry, edit any blank button on the page, add the name of the person as the button label, then edit the "Send Keyboard Key Stroke: [email address]" action, and replace "[email address]" with the email address for the person.

WhatsApp



The WhatsApp pages are designed to work with the web interface for WhatsApp, which allows chat only (no calls). To use WhatsApp on the web, you must have the WhatsApp app installed on your smartphone. When you go to the WhatsApp website on the PC, use your smartphone to scan the QR code on the website to log in.



Launch WhatsApp

Open WhatsApp in your default PC web browser.



Tab

Navigate between the Search, History, and Chat windows.



Send Message Window Text

To find a contact in WhatsApp, type a name in the Message Window in Compass, then select **Send Message Window Text**. Use the arrow buttons and **Enter** to select the contact.



Enter

Tab to the Chat window in WhatsApp, type your message in the Message Window in Compass, then select **Send Message Window Text**. Select **Enter** to send the text.